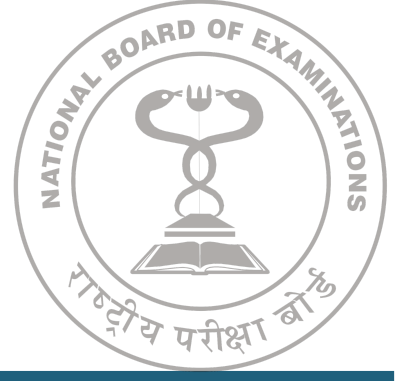

FET 2021



FPIS

Information Bulletin

◆ Fellowship Entrance Test

◆ Only for Fellowship Programme
for International Students (FPIS)

◆ 2020 Admission Session

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IMPORTANT DATES

Processes	Timelines
Availability of Information Bulletin	4th January 2021 Onwards
Online Application Submission	4th January 2021 (3 PM Onwards) to 3rd February 2021 (Till 11:55PM)
Test Centre Selection, Fee Payment and Edit Window	22nd February 2021 to 26th February 2021
Final Edit Window to rectify Deficient Images: 1. Photograph 2. Signatures	4th March 2021 to 5th March 2021
Issue of Admit Card	8th March 2021
Examination Date	14th March 2021
Declaration of Result	by 31st March 2021

CONTACT NBE:

- ❖ The information bulletin & website (**www.nbe.edu.in**) shall guide you through the entire process of application submission and help to answer most of your queries. In case you are still facing issues, then NBE Student Care Support is available by phone and email.
- ❖ For exam related queries, contact National Board of Examinations at:

Helpline Number	+91-22-61087595
Email	helpdesknbeexam@gmail.com
Official Website	www.nbe.edu.in

- ❖ **Phone support** will be available during these times:
 - **4th January 2021 to 31st March 2021:** 9:30 AM to 6:00 PM from Monday to Friday
 - **14th March 2021 (Examination day):** 7:00 AM to 7:00 PM
 - NBE Student Care will be closed on Saturday, Sunday & Gazetted holidays.

- ❖ **Important Website:**

National Board of Examinations	www.natboard.edu.in www.nbe.edu.in
National Medical Commission	www.nmc.org.in
Ministry of Health & Family Welfare	www.mohfw.gov.in
Ministry of External Affairs	www.mea.gov.in

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1. Introduction

The Government of India established the National Board of Examinations (NBE) in 1975 with the objective of improving the quality of the Medical Education by establishing high and uniform standards of postgraduate examinations in modern medicine on All India Basis and utilizing existing healthcare infrastructure for capacity building.

The prime objectives of NBE is to elevate the standards of post graduate medical education in modern medicine and conducting examinations of high standard on an all India basis.

NBE provides a common national standard for evaluation of minimum level of attainment of the knowledge and competencies of post graduate and post doctoral training.

NBE conducts post graduate and post-doctoral examinations in approved disciplines leading to the award of Diplomate of National Board (DNB) and Fellow of National Board (FNB). NBE also conducts the following examinations on an All India basis on Computer Based Platform:

Name of Examination	Remarks
NEET - PG	Single window entrance examination for admission to MD/MS/PG Diploma and DNB Broad Specialty Courses
NEET - MDS	Single window entrance examination for admission to MDS Courses

Name of Examination	Remarks
NEET - SS	Single window entrance examination for admission to DM / MCh and DNB Superspecialty Courses
FMGE	Screening Test for Foreign Medical Graduates conducted as per Screening Test Regulations, 2002
DNB PDCET	Ranking Examination for entry to various Post Diploma DNB Courses
Fellowship Entrance Test	Entrance Test for admissions to Fellows of National Board (FNB) Courses

NBE accredits several hospitals in the country in various Broad, Super and Fellowship programmes across 82 disciplines. Presently, the network of NBE programme spreads across approx. 700 hospitals in 82 specialties with 9500 NBE accredited DNB & FNB seats.

2. Post Doctoral Fellowship Programme for International Students

Well-equipped Centres have been identified and accredited by NBE in the concerned sub-specialties. Students with DNB/MD/MS/MCh/DM qualification in the concerned specialty are eligible for fellowship programme. Selection to the fellowship programme is based on an entrance test and admission to the courses will be through centralized merit-based counselling. The trainee will go through a structured training programme, maintain a performance record book and undergo an examination at the end of the training. Students will be awarded Fellow of National Board of Examinations (FNB) at the annual convocation of NBE.

NBE offers Post-doctoral fellowship courses with following objectives:

- ◆ To facilitate and encourage post-graduates aspiring to learn skills and competencies in their area of interest.
- ◆ To provide highest quality of specialty services comparable to any country in the world.
- ◆ To recognize “Centre(s) of Excellence” and to identify experts in various sub-specialties and allied sciences.
- ◆ To create a forum for high level scientific interaction between expert groups.
- ◆ To facilitate and encourage our young post-graduates aspiring to provide for higher level of specialized services in own country.

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- ◆ To prevent brain drain of qualified medical professionals leaving our country for further academic achievements.
 - ◆ To improve and promote the existing medical institutions in India to perform high professional services in various fields.
 - ◆ To promote medical research and Innovations adaptable to the socioeconomic status and culture of our country.
 - ◆ To conduct evaluation by appropriate mechanism for assessment of training programme examination before certification as specialist by the National Board of Examinations.

RECOGNITION OF FNB QUALIFICATIONS

The Nomenclature of the FNB qualification awarded by the National Board of Examinations is “Fellow of National Board”. The FNB qualifications are recognized by MCI vide Gazette notification dated 10th August 2016. (**Annexure A**)

COURSES OFFERED BY NBE FOR FELLOWSHIP PROGRAMME FOR INTERNATIONAL STUDENTS (FPIS):

1. Hand and Micro Surgery
2. Maternal and Foetal Medicine
3. Infectious Diseases
4. Interventional Cardiology
5. Minimal Access Surgery
6. Pediatric Hemato Oncology
7. Reproductive Medicine
8. Spine Surgery
9. Sports Medicine
10. Trauma and Acute Care Surgery

3. Information for Students

- 3.1. FET 2021 - FPIS is a qualifying-cum-ranking examination **ONLY for INTERNATIONAL STUDENTS** to secure admission to Fellow of National Board (FNB) courses of 2020 admission session. Students shall be admitted to FNB Courses for 2020 admission session.
- 3.2. Students may kindly note that appearance in FET 2021 - FPIS does not confer any automatic rights to secure a Fellowship seat. The selection and admission to Fellowship Programme in any National Board of Examinations Accredited institution running FNB courses is subject to fulfilling the admission criteria, eligibility, medical fitness and such criteria as may be detailed in the information bulletin.
- 3.3. Students are advised to read the Information Bulletin carefully and go through the instructions regarding submission of online application form given in the information bulletin as well as on FET 2021 - FPIS index page on NBE website **www.nbe.edu.in** before starting online submission process for FET 2021-FPIS.
- 3.4. Students are deemed to have read, agreed and accepted the Information Bulletin and the terms and conditions in the information bulletin for FET 2021-FPIS on completing the online submission of application form.
- 3.5. A student can submit FET 2021-FPIS application form only once. Any student found to have submitted more than one application form for FET 2021-FPIS shall be debarred from FET 2021-FPIS, his/her candidature shall be cancelled and further action as deemed appropriate by NBE shall be taken.
- 3.6. Students should ensure that all the information entered during the online submission of application form is correct and factual.

Information provided by the students in the online application form shall be treated as correct and NBE will not entertain, under any circumstances, any request for change in the information provided by the students. The option of editing certain information entered in the application form shall be available to the students during the edit window. Please refer **Chapter - 9** for details regarding Edit Window.

- 3.7. NBE does not edit /modify/alter any information entered by the students at the time of online submission of application form under any circumstances.
- 3.8. Application for FET 2021-FPIS can only be submitted online through National Board of Examinations website www.nbe.edu.in There is no other methodology for application submission. Application submitted through any other mode shall be summarily rejected.
- 3.9. Applications of students producing false or fabricated information shall not be considered and students may be further debarred from appearing in any future examinations conducted by NBE/ MoHFW/other Institutions.
- 3.10. Students who fail to submit duly completed applications with requisite documents and/or fail to rectify the deficiencies in the application by the last date prescribed for rectification shall be declared ineligible. **Admit Card shall not be issued to students who are declared ineligible.** In such cases, the entire fees will be forfeited.
- 3.11. Applications of students producing false or fabricated records will not be considered and such students will be further debarred from appearing in the future examinations of NBE. Action as deemed appropriate by NBE will be taken if false or fabricated records/ information is submitted or any unfair means are used.

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- 3.12. Students are advised to ensure that no mandatory column in the online application form is left blank. In the event of rejection of the application form, no correspondence/request for re-consideration will be entertained.
- 3.13. Please refer **Chapter - 9** on *Instructions to Fill FET 2021-FPIS Application Form*. Students may note that deficiency related to images uploaded shall be communicated to them. **Deficiency related to images uploaded** (photograph and Signatures) can be corrected during the final edit window i.e. **4th March to 5th March 2021**.
- 3.14. An International Student for Fellowship Programme (FPIS) should be duly registered with appropriate registering authority in his/her own country where from he/she has obtained his/her PG Medical qualification which is duly recognized by the corresponding Medical Council or concerned authority and applicable provisions of the National Medical Commission Act/the repealed Indian Medical Council Act. If it is found at any stage that the PG Medical qualification of the student is not a recognized qualification, the candidature/result shall be cancelled/deemed to be cancelled.
- 3.15. Students should go through this bulletin carefully for eligibility criteria before applying. Queries pertaining to eligibility and other issues will only be entertained if the information requested is not given in the bulletin of information or NBE website. No Queries of the Guardians/Parents/Spouse will be entertained on telephone with regard to the eligibility and disclosure of the results.
- 3.16. Submission of incomplete online application form not in accordance with prescribed instructions shall invite rejection of applications. In such cases, the examination fee shall not be refunded.

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- 3.17. Student found ineligible at any stage of FET 2021-FPIS Examination, will not be permitted to appear in the examination. In an unlikely event of any ineligible student appearing and /or passing the FET 2021-FPIS examination, the results/candidature of such student shall be cancelled and/or is deemed to be cancelled, even if result has been declared or Pass Certificate has been issued.
- 3.18. NBE reserves the right to withdraw permission, if any, granted inadvertently to any student who is not eligible to appear in the FET 2021-FPIS even though the admit card/roll number has been issued or name/roll number is displayed on NBE website.
- 3.19. Fee shall neither be carried forward to a future exams nor refunded under any circumstances.
- 3.20. Students' eligibility is purely provisional & is subjected to the fulfilment of eligibility criteria as prescribed in this Information Bulletin.
- 3.21. Instructions in the information bulletin are liable to change based on decisions taken by the NBE from time to time.
- 3.22. Instructions in the information-bulletin are liable to change based on decisions taken by the NBE / MoHFW/MCI from time to time. There is no equity or any rights that are /or deemed to be arising in favour of student. Students are required to refer to the latest bulletin or corrigendum that may be issued to incorporate these changes. Refer NBE website www.natboard.edu.in and www.nbe.edu.in for latest updates or corrigendum.
- 3.23. NBE reserves its absolute right to alter, amend, modify or apply any or some of the instructions/ guidelines contained in this information bulletin.
- 3.24. The existing schedule, pattern, policy and guidelines are for ready reference only but in no way, they are or are ought to be treated as

representative or acknowledgment of fact that NBE is bound to follow the same in future.

3.25. In case of any ambiguity in interpretation of any of the instructions/ terms/ rules/ criteria regarding the determination of eligibility/ conduct of examinations/ registration of students/ information contained herein, the interpretation of the National Board of Examinations shall be final and binding in nature.

3.26. Request shall not be entertained for change in date/ center of examination under any circumstances. Students are advised not to canvass for such representation.

3.27. Admit Cards for FET 2021-FPIS Examination shall be available to download at NBE website www.nbe.edu.in on **8th March 2021**. Students found ineligible shall not be issued admit cards.

3.28. Result of FET 2021-FPIS shall be displayed on National Board of Examinations website www.natboard.edu.in and www.nbe.edu.in

3.29. FET 2021-FPIS shall be conducted by NBE at various exam centres engaged for the purpose. Students are advised to familiarise themselves with the route and location of the exam centre. Please refer **Chapter - 7** for details of Test Day Procedures.

3.30. The examination test centre staff on duty is authorized to verify the identity of students and may take steps to verify and record the identity of students. Students are required to extend requisite cooperation.

3.31. Possession/ Use of mobile phones/ Electronic devices is strictly prohibited in the premises of NBE test Centres. Students shall be liable for penal action for Possession/ Use of Mobile phones/

Electronic devices. Please go through guidelines detailed in **Chapter - 10** for use of unfair means in the examination.

3.32.**Demo Test:** A demo test shall be available for the benefit of students to familiarise themselves with the Computer Based Test format at website www.nbe.edu.in Students will be able to access the Demo test from **1st March 2021 onwards**.

3.33.The students should communicate with National Board of Examinations regarding matters related to FET 2021-FPIS as per prescribed Protocols only, detailed under **Chapter - 12**.

3.34.Students are encouraged to communicate through email with National Board of Examinations. All the correspondence through post should be addressed to the Executive Director, National Board of Examinations, Medical Enclave, Mahatma Gandhi Marg, Ansari Nagar, New Delhi-110029. Students are requested to superscribe the envelope with the subject matter of the correspondence for expeditious processing.

3.35.**The jurisdiction for court cases/disputes shall be at New Delhi only.**

4. Examination Fee

4.1. Examination Fee

Examination Fee (Inclusive of GST)
500 USD

*Excluding charges as may be applicable by various payment gateways.

- 4.2. Applications forms once submitted cannot be withdrawn. Fee shall neither be carried forward to a future date nor refunded under any circumstances. Application once submitted cannot be withdrawn. Any claim for refund, adjustment or carrying forward of Application fee will not be entertained.
- 4.3. **How to pay:** The prescribed exam fee should be remitted through payment gateway provided using a Credit Card or a Debit Card or other modes as may be made available and have been provided on the web page. Fee can not be deposited through any mode other than the payment gateway available while submitting online application form submission.
- 4.4. Examination fees in respect of students who are absent or have been declared ineligible due to any reason will be forfeited. Students are advised to read the information bulletin for FET 2021-FPIS carefully and satisfy the terms and conditions for fulfilment of eligibility criteria before proceeding for payment of fees.

5. Eligibility Criteria

The student must meet/ fulfil the following criteria:

- 5.1. The student should possess post graduate medical qualification equivalent to the eligible feeder qualification as mentioned in the **Annexure B** of this Information Bulletin for the corresponding Fellowship course. The Degree Certificate of eligible Post Graduate Medical Qualification should have been issued on or before **31st December 2020**.
- 5.2. The qualification of the student should be a registered qualification in his /her own country. The qualification of the student should be included in National Medical Commission Act/ the Second Schedule or Part II of Third Schedule of the repealed Indian Medical Council Act, 1956 which can be seen at the website of National Medical Commission www.nmc.org.in
- 5.3. The student should be a registered medical practitioner in his/her own country.
- 5.4. The eligible student who has qualified the entrance examination shall have to obtain clearance from appropriate authorities (Ministry of External Affairs, Ministry of Home Affairs, Local police) and will have to obtain temporary registration with National Medical Commission (NMC) before they are permitted to join any FNB course.
- 5.5. The National Medical Commission may, on payment of the prescribed fee for registration, grant temporary registration for the duration of the Post Doctoral course limited to the medical college/institution to which he/she is admitted for the time being exclusively for pursuing postdoctoral studies. Provided further that temporary registration to such foreign national shall be subject to the condition that such person is duly registered with

appropriate registering authority in his own country where from he has obtained his PG Medical qualification, and is duly recognized by the corresponding Medical Council or concerned authority.

- 5.6. A visa support letter shall be issued by NBE to facilitate appropriate and valid travel visa and travel medical insurance.
- 5.7. All international students are required to submit “No Objection Certificate” from their Medical council /Government for appearing in the examination and permission for working in India for the period of Fellowship based on valid travel document (passport) and valid permission (visa).
- 5.8. Eligibility of students issued admit card for the examination shall be purely provisional. Appearing in FET 2021-FPIS does not confer any automatic rights upon the student for admission to FNB courses.
- 5.9. There is no age limit for training in Fellowship courses.

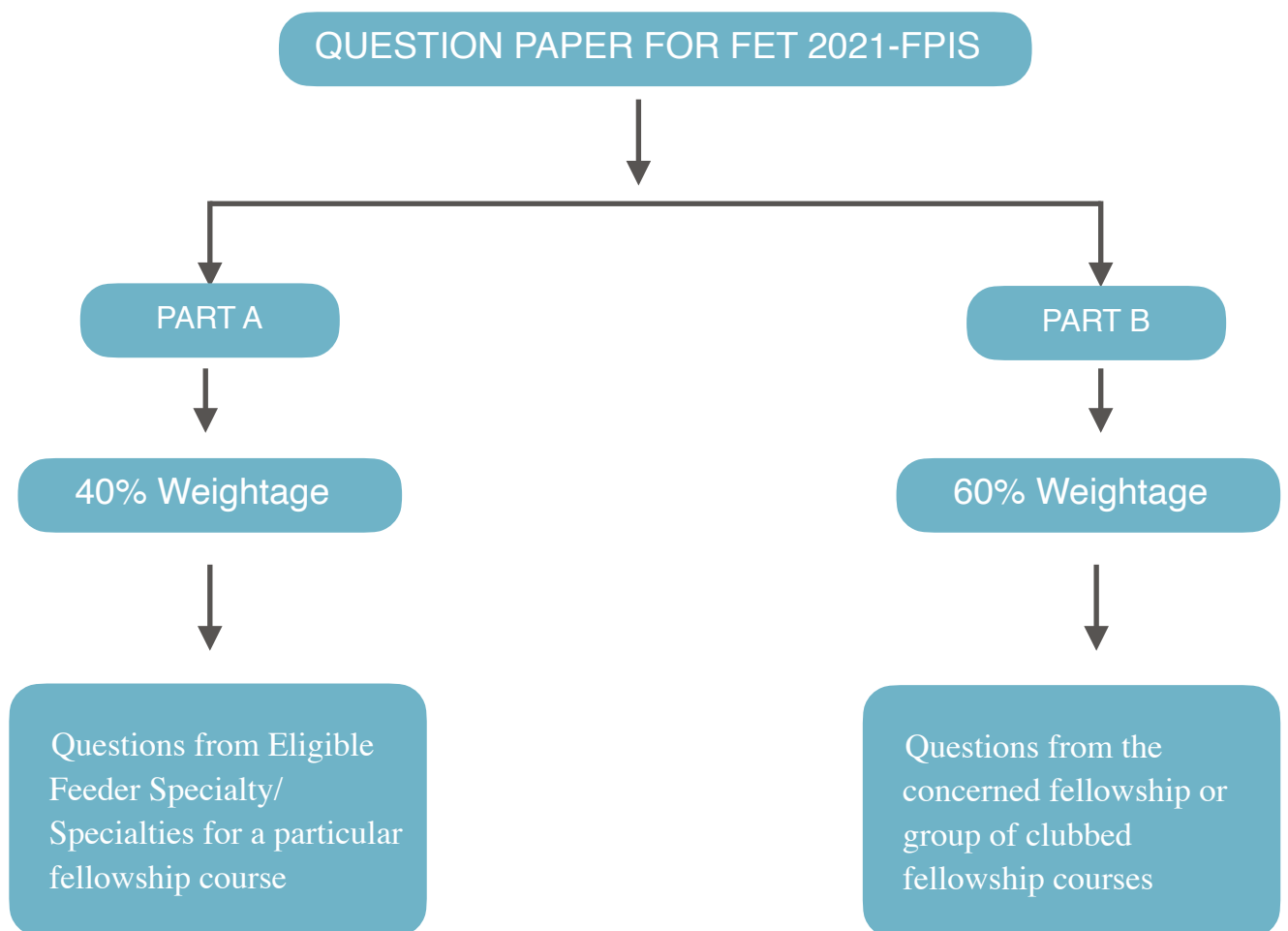
6. Scheme of FET 2021-FPIS

- 6.1. The selection of a student will be through a MCQ based examination namely Fellowship Entrance Test.
- 6.2. FET 2021-FPIS shall be conducted in a single day as a computer based examination on **14th March 2021**.
- 6.3. The list of Fellowship courses offered to International Students through FET 2021-FPIS can be seen at **Chapter 2**. The prior entry qualifications i.e. feeder qualifications eligible for a particular fellowship course are detailed in **Annexure - B** to this information bulletin.
- 6.4. **Scheme of FET 2021-FPIS:** A student can apply for the fellowship courses for which his/her broad or super specialty qualification/ equivalent qualification is eligible, at the time of online submission of the application form.
- 6.5. The total duration of the question paper will be 105 minutes (Part A - 45 minutes and Part B - 60 minutes).
- 6.6. **Question Paper:** There shall be a separate question paper for each fellowship course /clubbed group. Total number of questions in each question paper shall be 100 which shall be divided into two Parts; Part A & Part B.
- 6.7. **Part-A of the question paper** for any fellowship course/clubbed group shall comprise of MCQs from the eligible feeder broad/ super specialty course(s). In case, there is only a single feeder broad specialty course for a particular super specialty, Part A in such a case will comprise of questions from only one broad specialty. For eg. MS/DNB General Surgery is the only feeder specialty for FNB Minimal Access Surgery, therefore Part A of FNB

Minimal Access Surgery question paper will comprise of questions from General Surgery.

For Fellowship courses having multiple feeder specialty courses, Part-A will comprise of questions from all the eligible feeder specialty courses. For eg. The eligible feeder specialties for FNB Hand & Micro Surgery course are General Surgery, Orthopaedics and Plastic Surgery. Therefore, Part -A of FNB Hand and Micro Surgery question paper shall comprise of questions from all the three feeder specialty courses i.e. General Surgery, Orthopaedics and Plastic Surgery.

6.8. **Part- B of the question paper:** It shall comprise of 60 questions pertaining to the concerned fellowship course. The questions shall cover topics from clinical practice and basic sciences as applied to the concerned Fellowship course at entrance/entry level.



6.9. **Clubbing:** Certain Fellowship Courses have been clubbed together and each clubbed group of Fellowship Courses shall be treated as one for the purpose of online submission of the application form and generation of the question paper. For eg. Spine Surgery and Sports Medicine Fellowship Courses have been clubbed together and all these clubbed Fellowship courses will be treated as a single unit for the purpose of online submission of application form and examination. Therefore, part A of the question paper for the clubbed super specialties shall comprise of questions from the eligible feeder specialty(s) only and the part B shall comprise of equal number of questions from all the clubbed Fellowship Courses. A student can opt for only one Fellowship course/ clubbed group at the time of online submission of the application form based on his/her eligibility for the concerned Fellowship course.

6.10. Fellowship courses which have been clubbed are tabulated below:

S.No.	Fellowship Courses which have been clubbed together
1	a. Reproductive Medicine b. High Risk Pregnancy & Perinatology
2	a. Spine Surgery b. Sports Medicine

6.11. **Marking Scheme:** Allocation of marks for each MCQ shall be as follows:

S.NO.	RESPONSE	MARKS
1	Correct Response	4 Marks
2	Incorrect Response	1 Mark shall be deducted
3	Unattempted Question	Zero

6.12. There shall be 25% negative marking for incorrect answers. No marks will be deducted for unattempted questions.

6.13. During the examination students are given an option to mark any question, whether attempted or not, for review which means that student has been given an option to go through these questions again before the examination time ends. *Students may note that such questions which are marked for review shall be evaluated as per the marking scheme mentioned above.*

6.14. Allocation of time for FET 2021-FPIS shall be as follows:

Activities	Time (9:00 AM to 12: 45 PM)
Allow Students to enter the examination centre and Commence Registration and Face ID Verification	09:00 AM
Entry closes at Examination Center	10:30 AM
Grant access for Student Login	10:45 AM
Students log in to read instructions	10:50 AM
Exam Start Time	11:00 AM
Exam End Time	12:45 PM

6.15. Overview of Computer Based Test

Online Application Form Submission

Demo Test (At NBE Website)

Issuance of Admit Cards

Reporting at Test Centre on Schedule Date and

Security Check-in Process

Registration for Test

Examination Begins

Examination Ends

7. Admit Card & Test Day Procedures

- 7.1. **Admit Card:** Admit cards shall be made live on National Board of Examination website www.nbe.edu.in on **8th March 2021**. **Admit cards will not be issued to students found ineligible.**
- 7.2. Students will be informed through SMS/Email alerts and website notice regarding availability of the admit card on National Board of Examinations website. Admit card will not be sent to the students by Post/Email.
- 7.3. Students are required to download their admit card from the NBE website and affix firmly their latest passport size photograph in the space provided on the admit card. The photograph must meet following specifications:
- Size of photograph : Minimum 35x45 mm (and not larger than the box printed on admit card for pasting the photograph) with at least 75% area on the photograph should be occupied with the face & head of the student.
 - It should be a Colour photograph with white background
 - The photograph needs to display full front view of the face with a neutral expression. No Caps, Stethoscope, Goggles, Ornaments to be worn.
 - The photograph should not have reflection or shadow on the face with red eyes.
 - The photograph needs to be printed on a high quality paper with at least 600 dpi Resolutions.
 - The photograph must not have kinks, scratches and stains.

-
- 7.4. **TEST DAY PROCEDURES:** National Board of Examinations shall be conducting the **Social Distanced - Computer Based Test (SD-CBT)** in safe and secure environment using touch free processes maintaining social distancing norms wherever needed. National Board of Examinations reserves its rights to review the test day processes of conduct of CBT in wake of changing scenario of COVID-19 pandemic.
- 7.5. **Entry of Students as per Time Slots given in the Admit Cards:** Students are required to report at the 'Reporting Counter' of test venue at as per time indicated in their admit cards. To avoid crowding at the test venue entry, there will be staggered time slots for students to report. The reporting counter will close 30 minutes prior to the test start time. This will allow time for security checks, identity verification and checking in for examination.
- 7.6. Students reporting late or beyond the prescribed time shall not be allowed to appear in the exam under any circumstances. NBE shall not be responsible for any delayed arrival of the student in reaching the centre due to any reason.
- 7.7. **Test Centre Location:** Exact address and location of the test centres shall be indicated in the admit card. Students are advised to familiarise themselves with the test centre locations at least one day prior to the examination day and ensure that they report for the exam as per scheduled time only.
- 7.8. Please note that only the students who have been issued admit card will be allowed entry inside the examination centre premises subject to fulfilment of documentary requirements.
- 7.9. Friends or relatives accompanying the students will not be allowed entry in the examination centre premises under any circumstances and will not be allowed to contact the student while the examination process is ongoing.

-
- 7.10.**Barcode/QR Code Reader at Entry Points:** The student will flash the admit card and ID proof for verification to the exam functionary standing across the table with barcode/QR code reader. Student shall be informed about the assigned lab number. At no time will the exam functionary touch any document of the student.
- 7.11.**Use of Thermo Guns:** All students will be checked at the entry point for fever with the thermo guns. In case, any student is observed to be having above normal temperature (> 99.14 Degree F) or displaying any symptoms of COVID-19 infection, he/she will be allowed to take the examination in a separate isolation lab.
- 7.12.Identity checks will be made upon arrival at the test centre to ensure that there are no unauthorized students appearing for the exam.
- 7.13.Students **MUST** bring to the test centre the following documents:
- 7.13.1.Printed copy of Admit card with his/her photograph pasted on it.
- 7.13.2.Govt issued Passport (must be **original** and **valid/non-expired**):
- 7.14.Students without valid ID proof shall not be allowed to enter the examination premises.
- 7.15.Unfair means case shall be registered against the students producing false/forged documents/ID Proofs.
- 7.16.**SECURITY AT THE TEST CENTRE:** Students will **not be allowed** to take the following items **beyond security check point** in examination premises under any circumstances:

-
- Any stationery item like textual material (printed or written), notes, Plastic Pouch, Calculator, Pen, Writing Pad, Pen Drives, Eraser, etc..
 - Any electronic device like Mobile Phone, Bluetooth, Earphones, Microphone, Pager, wrist watch/Health Band, Calculator, Electronic Pen/ Scanner etc.
 - All ornaments like bracelets, Ring, Earrings, Nose-pin, Chain/ Necklace, Pendants, Necklace with pendants, Badge, Brooch etc.
 - Other items like Wallet, Goggles, Handbags, Belt, Cap etc.
 - Any eatable item opened or packed, soft drinks etc.
 - Any other item which could be used for unfair means, for hiding communication devices like wireless/Bluetooth device, spy camera etc.

7.17. Students will be permitted to carry certain items with them to the examination lab:

- Face Mask
- Gloves
- Personal Transparent water bottle (The practice of water dispenser shall be discontinued in SD-CBT; Bottled water shall be made available to all students)
- Personal hand sanitizer in a transparent bottle (50ml)
- Exam related documents (Admit card, ID Card etc)

Please read the admit card carefully for items permitted to carry inside the examination centres.

7.18. No arrangement will be made at the centres for keeping any articles/items belonging to the students. In case any student is found in possession of any of the barred items inside the centre

beyond the security check point, it will be considered as use of unfair means and action will be taken against the student in accordance with the relevant provisions. To avoid any hardship students are advised not to bring prohibited items along with them at the test Centre.

7.19. Frisking (Body pat as well as HHMD) will not be done while social distancing is in effect.

7.20. **Finger Biometrics** of students **shall NOT be captured** at the time of registration for the test at test venue in SD-CBT. However, Photograph of the students shall be captured on the exam day at the centre. **Face ID shall be verified** at the time of registration for the test and at each bio-break, against the photograph uploaded in the application. Therefore, it is essential to upload a recent photograph in the application as per image upload guidelines prescribed. Students are requested to cooperate with this essential activity to avoid any cases of impersonation. This is a security feature which will ensure that only genuine student appear for the exam. Any student not adhering to the aforementioned security measures will not be allowed to take the test.

7.21. After verification of ID and capture of Face ID, students will be escorted to the designated computer terminal at the test centre ensuring social distancing and a Invigilator will assist the student for check-in process of the test.

7.22. Students are required to keep their admit card and photo identification with them at all times during the conduct of examination.

7.23. Students are required to listen to the invigilator's instructions to begin the exam. Each workstation will be blocked from three sides – front, left and right. Students are advised not to look around at other students as there will be surveillance cameras also that will record video.

7.24. Any suspicious or disruptive behaviour on part of the student may lead to cancellation of candidature. For any issues during the exam, student may raise his or her hand to notify Invigilator.

7.25. Manual Attendance with signature and Ink finger print shall not be done in SD-CBT.

7.26. In case of any technical disruption during the test, rest assured that a registered student will get complete allocated examination time.

Case	Description of failure	Standard actions taken
1	Disruption happens (e.g Power Failure) during the exam time after the students have logged in (either for one or more students)	No action necessary. The timer will stop when the failure occurs and will resume when the failure is rectified. There will be no time loss in allocated examination time due disruption/ failure.
2	Student machine is locked during the exam. (e.g Loss of connectivity with the Primary Server)	IT Manager in each exam room verifies and unlocks the students account and the timer starts from the same point where the student had left. There will be no time loss in allocated examination time due to this locking.
3	Student complains of any specific issues in the machine (e.g screen flickering, mouse issue, system getting locked/hanged repeatedly etc)	On reporting of the issue , IT Manager/Invigilator verifies and locks the student machine. The student is shifted from their allotted seat to buffer seat in same or other lab during the examination. There will be no time loss in allocated examination time due to this shifting

8. Centres for FET 2021-FPIS

- 8.1. **TEST CENTRES IN INDIA:** In India, the FET 2021-FPIS shall be conducted only at **New Delhi** Centre.
- 8.2. **INTERNATIONAL TEST CENTRES:** The International Test Centres shall be finalized depending upon the number of such students and availability of such Test Centres.
- 8.3. During submission of online application form (i.e. **during 4th January 2021 to 3rd February 2021**), student will be able to provide the choice of Country in which he/she is willing to take the examination.
- 8.4. An online window shall be opened again during **22nd February to 26th February 2021** for payment of examination fee and selection of International Test City by students who have successfully registered their applications for FET 2021-FPIS.
- 8.5. The exact venue will be informed to the students through admit cards. The Students shall make their own arrangement for travel/boarding etc.
- 8.6. Students will be informed regarding their test venue through the admit card. Requests for change of testing centre / city shall not be entertained. Students are advised not to canvass for the same.

9. Instructions to Fill Online FET 2021-FPIS Application Form

- 9.1. **New User Registration:** All students desirous of applying for FET 2021-FPIS shall be required to create an online profile of themselves to generate a UserID and Password.
- 9.2. **Applicant Login:** This User ID and Password so created will allow the student to login as an applicant for FET 2021-FPIS and register an online application. The “Go To Application” link will allow the student to continue with the application submission immediately after user creation.
- 9.3. If the Login password is lost, it can be retrieved by clicking “*Forgot Your Password*”.
- 9.4. **Name of Student:** Please mention your full name as in Post Graduate Medical Qualification Certificate. Name as entered by the student while creating his/her User ID shall be reflected in a non-editable format in his/her examination application form. No change in the name shall be permissible under any circumstances after submission of an application. The student shall be required to produce his/her Govt issued ID proof bearing same name at the test centre on the test day to seek entry. It is strongly advised not to submit an application with an error in the student’s name as it shall not be allowed to be edited after application submission. If the user has entered his/her name wrongly while registering the user, please create another user with correct name.
- 9.5. **Father’s and Mother’s Name:** Please mention the full name of your Father and Mother carefully while registering the user.

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- 9.6. **Gender and Date of Birth:** Indicate your gender and Day, Month & Year of your birth. Please enter the correct date of birth carefully while registering the user..
- 9.7. **Nationality:** Please enter country of your citizenship.
- 9.8. **Email ID:** Email ID chosen by the student shall be verified through a system generated OTP for user creation. **Same email ID can not be used for registration of any other user concurrently.** Please note that all email correspondence with the student shall be done at this email ID only. *Email chosen by the student shall be the primary means to communicate with the student for examination purposes.* Information related to examinations shall be sent at this email ID. Students shall also be able to communicate with National Board of Examinations through this registered email only. Correspondence received from any other email ID of the student shall not be entertained. Therefore, students are advised to choose the email ID carefully.
- 9.9. **Mobile No:** Mobile number chosen by the student shall NOT be the primary means to communicate with the student for examination purposes.
- 9.10. The UserID/ Application ID and password so generated shall be sent to the registered email ID of the student for future records.
- 9.11. The index page of FET 2021-FPIS at National Board of Examinations website www.nbe.edu.in provides a quick link, "Applicant Login". The online application form for FET 2021-FPIS can be accessed through this quick link after successful login.
- 9.12. The student can login using his/her User ID and Password.
- 9.13. The application submission process can be completed either in a single sitting or in multiple sittings, as per the student's choice, during the application submission window. However, once an

application is successfully completed & submitted, it shall be available for editing certain field only during the “edit window”.

9.14. **Students are advised not to complete their application registration process in a haste** so as to avoid any errors in providing information.

9.15. The student shall be required to provide information as asked under various heads. It is strongly recommended to keep the required information handy before start filing the application. Some of the salient heads in the application form are as under:

9.16. **Upload of Prescribed Documents & Images (Photograph and Scanned Signatures):** Please refer Image Upload Instructions available at NBE website www.nbe.edu.in and at the end of this information bulletin for details of specifications for uploading photograph and signatures. Images which are not as per prescribed specification shall not be considered and may lead to rejection of the application.

9.17. Students shall be prompted to preview the entire application before submission in order to make any corrections, if so required. They shall be required to submit the application after agreeing to the “declaration”. This shall complete the entire process of application submission.

9.18. **Acknowledgement of Application Submission:** An acknowledgement email shall be sent to the registered email ID confirming submission of an application by the student.

9.19. **Edit Window, Test City Selection and Fee Payment:** Students who have successfully submitted their application during Application Submission window shall be allowed to edit their applications during **22nd February to 26th February 2021**. No new application can be registered during edit window. **Students shall be able to**

choose their International test city and pay examination fee also during this window itself. Applications of students who fail to make the choice of test city and make the payment of examination fee during this window shall be considered “incomplete” and admit card will not be issued.

9.20. All *editable fields* in the application form shall be open for the student to make any corrections, if so required. Details of field which can not be edited are mentioned below.

9.21. Information entered in the application form can be changed during the “Edit Window”. **However, following fields in the application form shall remain non-editable:**

- Name of the Student
- Email ID
- Nationality

9.22. No editing in information provided shall be permissible in the application form, once edit window is over. NBE disclaims any liability that may arise due to incorrect information provided by the student during online application form submission.

9.23. NBE does not edit /modify/alter any information entered by the students at the time of online submission of application form under any circumstances.

9.24. Subsequent to closure of edit window, deficiency related to images uploaded in the application form, if any, shall be communicated to concerned students. Deficiency related to images uploaded (photograph and Signatures) can be corrected during the final edit window i.e. **4th March 2021 to 5th March 2021.**

9.25. Students who fail to submit duly completed applications with requisite documents and/or fail to rectify the deficiencies in their applications by the last date prescribed for rectification shall be

declared ineligible. **Admit Card shall not be issued to students who are declared ineligible.** In such cases, the entire fees will be forfeited.

Summary of Steps in Online Application Form Submission

9.26. The following sequence shall be observed while filing the online application form:

- *Fill the user registration form to generate User ID/Application ID and Password.*
- *User ID and Password will be sent through SMS and Email.*
- *Complete the application form and upload your Photograph, Scanned signature & Prescribed documents.*
- *Choose your Test City and pay Examination Fee*
- *Agree to the declaration and Submit Application*
- *Take a print out of the filled Application form with Transaction ID printed on it for records.*

10. Caution Notice, Non- Disclosure Agreement and Unfair Means

A. Caution Notice

- 10.1. The official website of NBE are www.natboard.edu.in and www.nbe.edu.in Students are advised to refer for any information about NBE and Examinations conducted by NBE only through these websites links. Please refer FET 2021-FPIS index page on NBE website www.nbe.edu.in and Information Bulletin uploaded therein for authentic information and periodic updates about the FET 2021-FPIS.
- 10.2. Students are hereby advised not to be allured or misled by unscrupulous agents /touts making false and bogus claims of helping any student in any means by such spoofed emails/SMS or forged documents.
- 10.3. NBE does not send any email or SMS to students regarding securing good marks/merit position in any of the exams conducted by NBE.
- 10.4. Be aware when getting any email or SMS in the name of NBE, please cross verify information received through SMS in name of NBE with a corresponding Email/NBE Website update.
- 10.5. Students are also advised to use the email IDs/contact numbers for communication with NBE which are provided on the NBE websites time to time.
- 10.6. In case students are approached by any unscrupulous agents/touts promising any such undue favour through any spoofed emails/SMS or telephone call or forged documents or personally the same

may be reported to NBE through email mail@natboard.edu.in or to the local police for further investigation.

B. Non Disclosure Agreement

10.7. FET is a proprietary examination and is conducted only by National Board of Examinations. The contents of this exam are confidential, proprietary and are owned by National Board of Examinations. NBE explicitly prohibits the student, from reproducing, transmitting or publishing any or some contents of this exam, in whole or in part, in any form or by any means verbal or written, electronic or mechanical for any purpose whatsoever. NBE shall not entertain any request for sharing any content of the examination including answer keys/ answer sheets.

10.8. No content of this exam must be shared with friends, acquaintances or third parties including sharing through online means or via social media. Social media includes but not limited to SMS, Whatsapp, Facebook, Twitter, Hangouts, Blogs etc. using either one's own account or proxy account(s).

10.9. By registering for and /or appearing in FET 2021-FPIS the student explicitly agrees to the above Non Disclosure Agreement and general terms of use for FET 2021-FPIS as contained in this Information Bulletin, FET 2021-FPIS webpage on National Board of Examinations website.

10.10. Violation of any act or breach of the same shall be liable for penal action and cancellation of the candidature at the bare threshold.

C. Unfair Means

If during the course of training/examination, a student is found indulging in any of the following, he/she shall be deemed to have used unfair means.

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- 10.11.If a student is found to have made a wrong statement in his/her application form for appearance in the examinations / counseling / admission to the training or has attempted to secure or has secured admission to any of the examinations/courses of NBE by making a false statement or by production of a false/forged document .
- 10.12.If at any stage a student has tampered with any entry in the certificate or statement of marks or any certificate issued by any governmental or non-governmental body or any other document that has been issued to him/ her by NBE.
- 10.13.Use/possession of any kind of electronic gadgets including mobile phones with or without internet (whether the gadgets are actually used or not).
- 10.14.A student found copying from notes written on any part of his/her clothing, body, desk or table or instrument like setsquares, protractors, scales etc. or who is found guilty of concealing, disfiguring, rendering illegible, swallowing or destroying any notes or papers or material found with him/her or found exchanging answer book or question paper with solution or talking to a person or consulting notes or books outside the Examination Hall, while going to the toilet or in the toilet.
- 10.15.Giving or receiving assistance directly or indirectly of any kind or attempting to do so.
- 10.16.Having in possession of any note-book(s) or notes or chits or any other unauthorized material concerning the subject pertaining to the examination paper.
- 10.17.Change of seat/system without the permission of Examination Superintendent/ In charge Computer Laboratory.

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- 10.18. Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the examination time in the examination center / Computer Laboratory.
- 10.19. Consulting notes, books or any other material or outside person while going out of the examination hall / Computer Laboratory to toilet or to any other place.
- 10.20. Impersonation.
- 10.21. Forgery in photo identification produced to seek entry in the test centre / producing false documents for the purpose.
- 10.22. Using or attempting to use any other undesirable method or means in connection with the examination.
- 10.23. Smuggling out Question Paper or its part; or smuggling out answer book / supplementary answer sheet or part thereof.
- 10.24. Running away or swallowing or destroying any note or paper or material found with him / her.
- 10.25. If the answer books show that a student has received or given help to any other student through copying.
- 10.26. Threatening any of the officials connected with the conduct of the examinations or threatening of any of the students.
- 10.27. Found exchanging answer book or question paper with solution or copying from unauthorized material.
- 10.28. Peeping into the computer monitor screen of the other student.

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- 10.29. Disclosing his/her identity or making distinctive mark in the answer book for that purpose or fails to deliver his/her answer book/continuation sheet before leaving the examination hall.
- 10.30. Hacking or attempting to hack or causing interference with the website of NBE or its Technology Partner(s) or their Information Technology systems.
- 10.31. Tampering with Information Technology systems of NBE or Technology Partner(s) or Computer Laboratory.
- 10.32. Damaging the computer systems of computer Laboratory.
- 10.33. Students found to have attempted or trying to attempt personally or through another person to influence or pressurize an examiner, or any officer or official connected with the examinations of the NBE or its technology partner, either at NBE or at the office of technology partner or their respective residence(s), in any matter concerned with the examinations.
- 10.34. Any student violating the NDA as detailed above will be treated as UMC.
- 10.35. If at any stage if it is found that the student has appeared multiple times in the same session of examination or has appeared in same or different examination of NBE with different names, unfair means case shall be registered against such student and dealt accordingly.
- 10.36. Any act of student/any person which is detrimental to safe, secure and smooth conduct of examination and the decision of EEC in this regard shall be final.
- 10.37. Student is found talking/peeping to another student during the examination hours in the examination room.

10.38. A student who refuses to obey the Superintendent of Examination center/Computer Lab and changes his/her seat with another student and/or creates disturbance of any kind during the examination and/or otherwise misbehaves in the examination hall.

10.39. Any student found guilty of having adopted anyone or more of the above Unfair means/misconduct is liable to be penalized with a penalty by the Examination Ethics Committee, which may vary from cancellation of the examination/ expulsion up to next 14 attempts or 7 yrs and/or cancellation of candidature as may be decided by Examinations Ethics Committee after considering each case.

10.40. **Disclaimer:** The above list is purely indicative. If any act of omission or commission attributed to the student/intent by the student to vitiate the sanctity of the examination, the decision of NBE shall be final and binding for declaration of any person/student guilty of foregoing or such offence as shall be classified as UMC.

11. Result & Counseling

11.1. QUALIFYING CRITERIA:

Students who obtain minimum of 50th Percentile in their respective question paper / specialty shall be declared as “Qualified”.

11.2. DATE OF DECLARATION OF RESULT:

The result for FET 2021-FPIS will be declared by **31st March 2021**.
The result shall be available at NBE website: www.nbe.edu.in

11.3. The score card shall be available for download to the students through applicant login using NBE ID and Password.

11.4. There will be **NO re-evaluation or rechecking or re-totaling**. Requests for re-evaluation/re-totaling shall not be entertained.

11.5. VALIDITY OF FET 2021-FPIS RESULT

The validity of the result of FET 2021-FPIS shall be only for the current admission session i.e. 2020-21 admission session for NBE Fellowship (FNB) courses and cannot be carried forward for the next session of admissions for FNB courses.

11.6. **TIE BREAKER CRITERIA:** In the event of students obtaining the same score for a particular fellowship course, the following tie-breaking criteria will be applied to determine inter-se merit in descending order of application till a unique inter-se merit is determined for all such students:

A. Student having **lesser number of negative responses in the overall paper** will be placed at higher merit position.

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- B. Student obtaining **higher score in Part B of the question paper** will be placed at higher merit position.
 - C. Student having **lesser number of negative responses in Part B** of the question paper will be placed at higher merit position.
 - D. Older student will be placed at higher merit position.

11.7.PUBLICATION OF MERIT LIST:

NBE shall declare specialty wise merit list i.e. there will be a separate merit list for each fellowship course. There shall not be any equating/scaling and normalization. The merit shall be generated strictly on the basis of marks obtained by the student and application of the prescribed tie breaking criteria.

11.8.COUNSELING:

The admission to Fellowship courses in the accredited hospitals shall be undertaken solely on the basis of merit based counselling conducted by NBE. Details of counselling process shall be notified in due course after result of the entrance examination has been declared.

11.9.AVAILABILITY OF FNB SEATS FOR 2020 ADMISSION SESSION

The list of Institutions offering Fellowship Programme for International Students is placed at **Annexure - C**

11.10.DOCUMENTS REQUIRED TO BE PRODUCED AT THE TIME OF COUNSELING

International Students:

- MBBS/Primary Medical Qualification Degree Certificate
- Degree Certificate of eligible Post Graduate Medical Qualification issued on or before **31st DECEMBER 2020**.
- Post Graduate Medical Qualification Registration Certificate issued by the Medical Council of respective country.
- No Objection Certificate issued by the Medical Council/Government of respective country for permission to work in India for the period of Fellowship
- Temporary Registration with the National Medical Commission, New Delhi, India for the duration of FNB course
- Valid travel document (Passport) and valid permission (visa).

The list is purely indicative. Please refer handbook of counseling to be published in due course for details.

12. Communication Protocols

12.1. Information in this information bulletin & National Board of Examinations website www.nbe.edu.in and www.natboard.edu.in will guide you through the entire process of application submission and help answer most of your queries.

12.2. In case you are still facing issues, then you can contact NBE through any of the following modes:

- **NBE Student Care helpline (Preferred mode):**

Helpline Number	+91-22-61087595
Email	helpdesknbeexam@gmail.com
Official Website	www.nbe.edu.in

- **By Post:**

Executive Director
National Board of Examinations,
Medical Enclave,
Ansari Nagar,
New Delhi -110029

12.3. The preferred mode for handling the FET 2021-FPIS related queries shall be by email. The emails may be sent to **dedicated FET 2021-FPIS help desk** at helpdesknbeexam@gmail.com

12.4. Emails related to FET sent at any other email ID of National Board of Examinations may be missed.

12.5. Queries shall only be processed if same are sent through email ID of student registered with NBE.

12.6. Following Information must be provided in emails addressed to dedicated FET 2021-FPIS helpdesk:

- *Name of Student*
- *Email ID*
- *Mobile Number*
- *Correspondence Address*
- *Application ID/Roll Number for FET 2021-FPIS*
- *Session of Examination*

❖ Emails sent without aforesaid information may not be entertained.

12.7. Do not send the same email multiple times, as it will delay the response process.

12.8. Queries shall not be entertained from persons claiming themselves to be representative, associates or officiates of the student.

13. TRAINING

13.1. Selection of Students:

- NBE conducts Centralized Merit Based Counseling for admission to FNB courses in every admission session as per time schedule notified by NBE at its website. Details of conduct of counseling viz mode (Online/Offline), eligibility, schedule, seat matrix, venue, fee, procedure etc are notified time to time on NBE website.

13.2. Joining of Students:

- Each selected student shall be given a prescribed time from the date of issuance of the allotment letter to report and join the allotted NBE accredited Medical College/Institution/Hospital.
- Student has to begin his/her FNB training as soon as he/she join the institute. Accredited hospital/institute is required to submit the joining report of each student to NBE in prescribed proforma.
- Joining of a student to NBE accredited institute through Centralized Merit Based Counseling is subject to medical fitness of the student as assessed/examined by the accredited hospital/ Institution. The medical examination of the student shall be done by the Medical Board of the concerned NBE accredited institute. Student found fit in the medical examination shall only be allowed to join FNB course. NBE reserves its rights to take a final decision in the matter of the student being found unfit in medical examination and may undertake medical examination of student at its sole discretion.

13.3. Academic Programme:

- Residency Guidelines: The institute will ensure that all the necessary training facilities and infrastructure is provided for implementation of FNB curriculum in the specialty.
- The FNB training is a residency based training cum employment programme wherein the FNB trainee discharges the duties of a Senior Resident and undergoes a rigorous academic programme to enhance his knowledge and skills.
- For performance of clinical /hospital duties the trainees are required to discharge duties as may be prescribed by the hospital / institute administration. NBE shall not ordinarily interfere in any dispute which is a work place dispute or an issue involving the accredited institute and the FNB trainee(s). However, in rare or exceptional cases NBE may consider the issue for necessary action or adjudication.
- NBE reserves its rights to critically review the work allocation to the DNB trainees especially in reference to the implementation of academic programme and professional responsibilities. Record of duty roster of FNB trainees should be maintained for verification by NBE if so required.
- Academic programme for FNB trainees: Each accredited hospital shall publish a comprehensive academic programme for the specialties accredited. The design of the programme should be such that the entire course curriculum especially the protocol and clinical aspects are covered by way of seminar, symposia, general discussions, case base discussions, clinical examinations, OSCEs, bedside vivas, ward rounds, mock theory examinations, mock tests, grand vivas, final examinations, CMEs, workshops, guest lectures, e-learning, quizzes, group discussions etc. The record of academic sessions so conducted by the hospital shall be maintained by the hospital for verification by National Board of Examinations if so required.

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- A copy of the academic programme so prepared and implemented by the accredited hospital shall be written in Log Book of the student that shall be duly authenticated by Head of Department /Head of Institution.
 - **Logbook:** A log of academic activities indicating a daily record of academic work, thesis protocol, cases presented and procedures done under observation/independently, rotational postings undertaken etc shall be maintained by the trainee; signed and supervised by the designated guide of trainee and countersigned by Director/Medical Superintendent of the hospital. National Board of Examinations reserves its right to verify the logbooks of FNB trainees at any time during their training for its completeness and authenticity of information entered.
 - **Work Shops and CME:** The accredited hospital shall relieve the student for:
 - *Attending the workshops organised by NBE.*
 - *National conferences or state conferences of National Professional bodies in the concerned specialties.*
 - *International conferences in the concerned specialties.*
 - *Any other CME or workshop as may be deemed appropriate*
 - It is not obligatory on part of hospital/institute to relieve the trainee if the exigency of hospital duties so warrants.
 - Such period of deployment to the above mentioned workshop / conferences shall be part of training and shall be governed by the applicable leave guidelines for FNB trainees.
 - Each consultant who has been shown as faculty for FNB programme will devote at least 10 hour per week for teaching/ training in terms of case discussion, seminar, ward round, journal club etc. for FNB trainees. This is in addition to his/her assigned clinical & other hospital responsibilities.

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- The minimum teaching programme per week shall comprise of 5 hours of didactic teaching (Seminars, Journal Clubs, Lectures etc) and 5 hours of clinical/bed side teaching. Each consultant will have to attend NBE CMEs or faculty development workshops as conducted by NBE time to time.
 - The accredited hospital shall maintain details of its full time faculty for DNB/FNB programme on its official website indicating their designations and time period of availability in the hospital.
 - **Training in Basic Sciences:** The applicant hospital is required to make provisions for training & teaching of FNB trainee in applied basic sciences as relevant to the applicant specialty.
 - The applicant hospital is required to arrange appropriate number of lectures/demonstrations/group discussions/seminars in applied basic sciences as relevant to the applicant specialty.
 - As per NBE criteria the hospital should have one of the following provisions for applied basic science teaching & training:
 - A team comprising of in-house faculty from relevant surgical disciplines (such as General Surgery, Obstetrics & Gynaecology, Orthopaedics, Surgical Super Specialty etc) to provide applied anatomy teaching/training and faculty from relevant medical disciplines (such as General Medicine, Paediatrics, Medical Super specialties etc) to provide applied physiology & pharmacology teaching/training to the FNB trainees as applicable to the applicant specialty may be constituted. The biochemist, microbiologist & pathologist with PG degree qualifications in the hospital shall supplement the above team for applied basic science training, 'OR'
 - Specialists in basic sciences can visit the applicant hospital as adjunct/guest faculty to impart the applied basic science

teaching/training to FNB trainees of the applicant hospital as relevant to the applicant specialty, 'OR'

- A tie up with other institution (e.g. a medical or dental college/ university/ institute) may be undertaken to provide applied basic science teaching/training. A Memorandum of Understanding (MoU)/Permission letter from the Head of Institute of respective Medical or Dental College/University/ Institute should be submitted confirming to the said arrangement.
- Accredited hospitals should also rotate their FNB trainees for one month in each year (in addition to the routine duties) in their hospital's laboratory so as to enable them to gain knowledge in laboratory procedures related to Pathology, Histopathology, Biochemistry, Microbiology, Genetics etc.
- General Beds: The institute/hospital will earmark 30% of the beds in the specialty as "General (Teaching) Beds". General Beds are those 'earmarked' beds / cases whose patients shall be accessible at all times for supervised clinical work to FNB trainees. Data of patients admitted on such beds or such cases shall be accessible to FNB trainees for research purposes subject to applicable ethical guidelines and clearances from Institutional Ethics Committee & institutional policies. A certificate to this effect shall be furnished by the Head of Institute every year to NBE.
- Hands on Training: The accredited hospital /institution shall make use of a clinical skills lab /surgical skills lab in the state /city and arrange for such training as may be required for training of the students. The hospital shall provide such access to procedures (observed and supervised), assisted procedures to the FNB trainees as may be required for enhancing their competence and skills.

13.4. Formative Assessment Test (FAT)/ Appraisal of FNB Trainees:

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- The hospital/institute shall ensure participation of FNB trainees in Formative Assessment Test organised by National Board of Examinations or by the hospital itself as per guidelines notified time to time on National Board of Examinations website www.natboard.edu.in.
 - The annual appraisal fee collected from FNB trainees shall be spent towards annual appraisal of DNB/FNB trainees only. The corpus cannot be re-appropriated/ utilized for any other kind of expenses. The fee applicable for Formative Assessment Test (FAT) organised by National Board of Examinations shall be transferred to NBE within stipulated timelines from aforesaid collection only.
 - In the event the hospital/institute is found not complying with the appraisal guidelines/not participating in the appraisals/failed to transfer the fee to NBE as applicable for FAT, the hospital/institute shall have to refund the appraisal fees for said academic year to the trainee and further that penal action shall be taken by NBE against the hospital/institute.
 - The accredited hospital shall relieve the FNB trainees for participating in FAT organised by National Board of Examinations. In his/her absence, the clinical duties may be assigned to the non-academic Junior/Senior residents in the department.

13.5.Leave Guidelines:

- FNB Trainee can avail a maximum of 30 days of leave in a year excluding regular duty off/ Gazetted holidays as per hospital/institute calendar/policy. This leave shall be processed at the institutional level.
- Any kind of study leave is not permissible to FNB Trainees.

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- Under normal circumstances leave of one year should not be carried forward to the next year. However, in exceptional cases such as prolonged illness, the leave across the FNB training program may be clubbed together with prior approval of NBE.
 - Unauthorized absence from FNB training for more than 7 days may lead to cancellation of registration and discontinuation of the FNB training and rejoining shall not be permitted.
 - Any Leave availed by the student other than the eligible leave (30 days per year) shall lead to extension of FNB training. The training institute has to forward such requests to NBE along with the leave records of the student since his/her joining and supporting documents (if any) through the Head of the Institute with their recommendation/comments. NBE shall consider such requests on merit provided the seat is not carried over and compromise with training of existing trainees in the Department.
 - Any extension of FNB training beyond the scheduled completion date of training is permissible only under extra-ordinary circumstances with prior approval of NBE. Such extension is neither automatic nor shall be granted as a matter of routine.
 - FNB trainees are required to complete their training by a prescribed cutoff date (as per information bulletin of Exit exam) for being eligible to FNB Exit examination.
 - The eligibility for FNB Final Examination shall be determined strictly in accordance with the criteria prescribed in the respective information bulletin.
 - Student shall be given a Training Completion Certificate after the prescribed training programme has been completed by the student in the accredited hospital. Obtaining Training Completion Certificate is a pre-requisite for appearing in the Exit Examination.

14. Course Fee and Stipend

A. Course Fee:

14.1. The annual course fee for International students shall be as under:

International Students from SAARC Nations	International Students from Non SAARC Nations
INR 1,25,000/-	USD 5000

14.2. The fee shall be paid by the student only through Demand Draft/ Cheque/ electronic transfer and under no circumstances by cash.

14.3. The fee has to be paid after the selection of the student but before joining in the allotted training institute.

B. Stipend:

14.4. The following minimum stipend shall be payable to the FNB trainees as per National Board of Examinations Stipend Guidelines by the hospital where the trainee is undergoing Fellowship training:

Year	Amount of Stipend (INR)
1 st year	Rs. 41,000/-
2 nd year	Rs. 43,000/-

14.5. The FNB trainees shall be paid the basic stipend as mentioned above or the basic stipend according to the State Government policy (whichever is higher).

14.6. trainees will be required to manage their boarding and lodging and other expenses by themselves.

15. Exit Examination

15.1.Theory Examination:

- The theory examination comprises of one question paper with maximum marks of 100.
- There are 10 short notes of 10 marks each in the theory paper.
- Maximum time permitted is 3 hours.
- Student must score 50/100 or more to qualify the theory exam.

15.2.Practical Examination:

- Maximum marks : 300
- Comprises of clinical examination and viva
- Centre for practical examination are communicated to all the students separately after the theory examination. The practical of Fellowship Exit Examination shall be conducted at the notified examination centre of the concerned specialty.
- The result of the theory and practical examination will be declared together. The student has to score a minimum of 50% marks in aggregate i.e. 200 out of total 400 marks (Theory & Practical) with at least 50% marks in theory examination to qualify in the Fellowship Exit Exam.
- Each student shall be individually informed by NBE regarding his/ her examination centre.

15.3.Declaration of Results

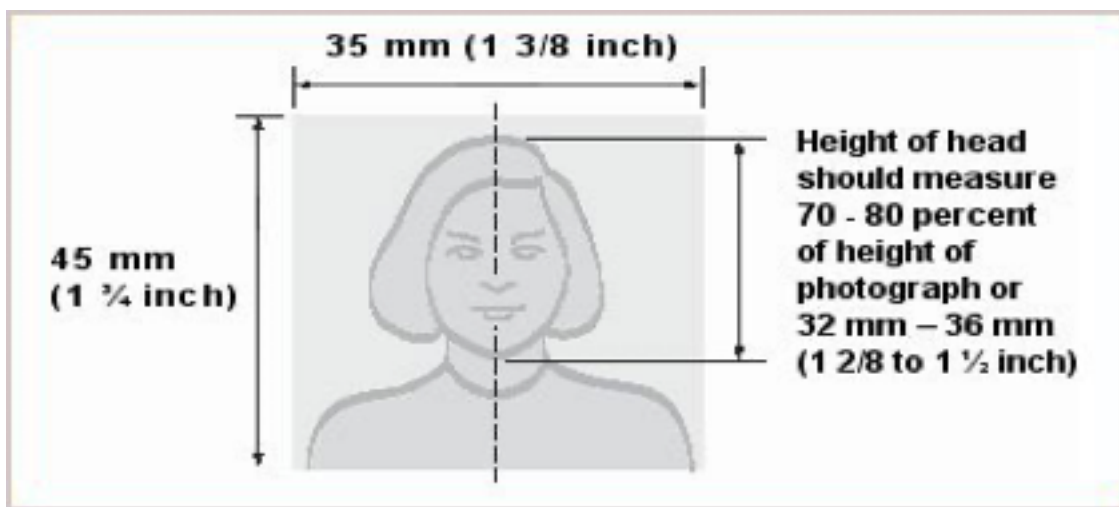
- Fellowship Exit Examination is a qualifying examination & Results are declared as PASS/FAIL.
- Successful students in all respects shall be eligible for award of FNB qualifications.

Image Upload Instructions

Before applying online, a student will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below. Your online application will not be registered unless you upload your photograph and signature as specified.

A. PHOTOGRAPH

Processes for photo upload:



The student can upload their photograph in two ways:

- Through digital camera/ webcam
- By scanning the physical photograph.

I. CLICKING YOUR PHOTO



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- a. Stand/sit against a **white background** (Avoid distracting backgrounds)
 - b. The image must not include other objects or additional people. Ensure that you are only one person in picture.
 - c. The image must contain the full face, ears, neck, and shoulders of the entrant in frontal view with a neutral, non-smiling expression and with eyes open and directed at the camera.
 - d. The image must not contain any parts of the body below the entrant's shoulders.
 - e. Click colour photograph in **bright light** using any digital device preferably with > 5-megapixel resolution). Avoid using flash as it tends to create a shadow on the white background.
 - f. Avoid selfie; ask someone else to take the picture for you. They might also help to direct you a bit, like telling you to straight your head or tuck your hair behind your ears.

Editing of digital photograph:



- a. the photograph from the digital device to a computer/laptop.
- b. the photograph such that your head, shoulders are visible and occupy most of the image.
- c. The size of image should be less than 80kb. Size of the image can be checked by right click on the image and then go to "Properties" link. (maintain aspect ratio, i.e. height and width ratio to avoid distortion of image)

II. PHOTO SCAN PROCESS

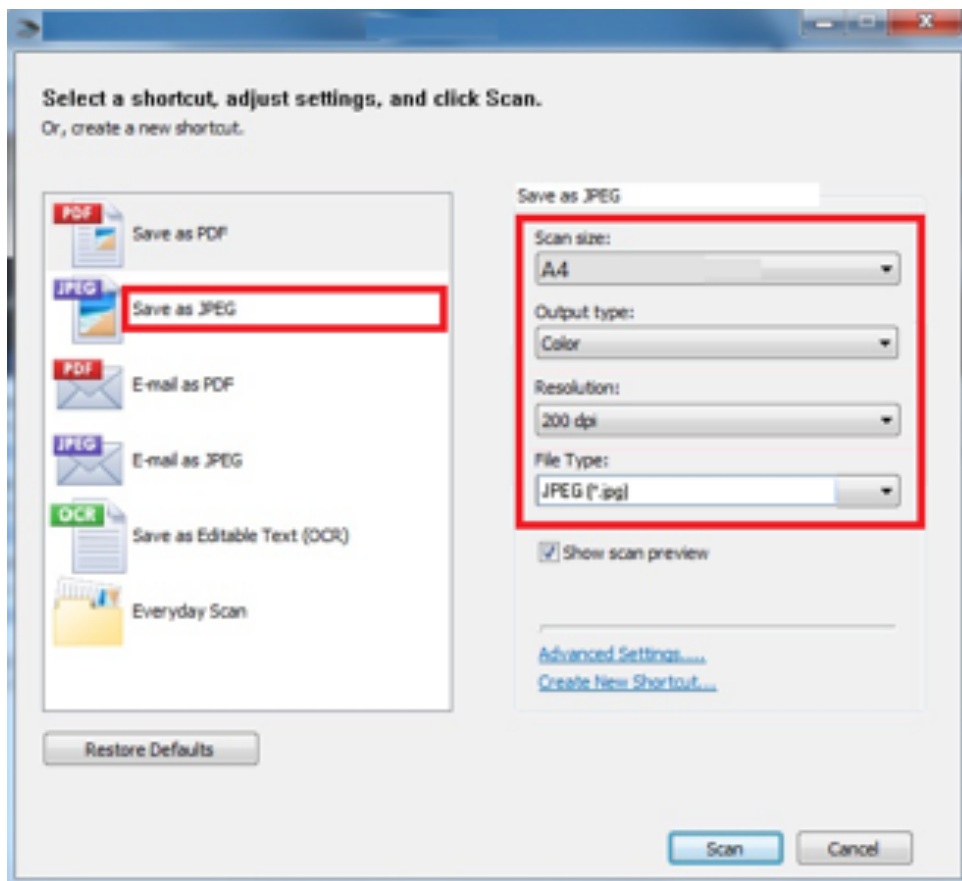
In case you already have a professionally clicked passport size colour photograph follow the following procedure to prepare scanned image of the same.

Before you scan the photograph ensure that

- a. Photo has been taken against a white background without a border and clearly shows your face, eyes and both ears.
- b. The photograph is of standard passport size (35mm X 45mm, width X height)
- c. The photograph is recent (within 6 months of online application).
- d. Choose a solo photo for scanning. Cropping a group photo isn't acceptable.
- e. Profile photograph is not acceptable.

Scanning process of already available photograph

- a. **Draw a box** minimum 35x45 mm size on a white sheet of paper using pencil.
- b. Affix your latest passport size photograph in the draw box.
- c. Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- d. Set Color to True Color
- e. **Place sheet of paper face down on the printer or scanner surface. Press scan button on the scanner or use the scanning program on your computer.**
- f. **Crop** the image such that borders of box are reached.
- g. **Save the scanned images** as .jpg/.jpeg as "Photograph.jpg" or "Photograph.jpeg."
- h. The size of image should be less than 80kb. Size of the image can be checked by right click on the image and then go to "Properties" link.
- i. If the size of the image is more than 80 kb, then adjust the settings of scanner such as set the dpi of the scanner to 200 dpi and quality of image at low. If image size is still more than 80 kb then resize the image to the given specifications.



Checklist before uploading digital image of photo



- Photograph is in colour with white background.
- Your face is clearly visible.
- The size of image should be less than 80kb.
- Image is in .jpg/.jpeg format.
- Image is not blurred in the process of editing.
- Digital enhancement or other alterations or retouching are not permitted.
- Make sure your face takes up at least 70-80% of the frame.

B. SIGNATURE

Digital image of your Signature can be made in two ways:

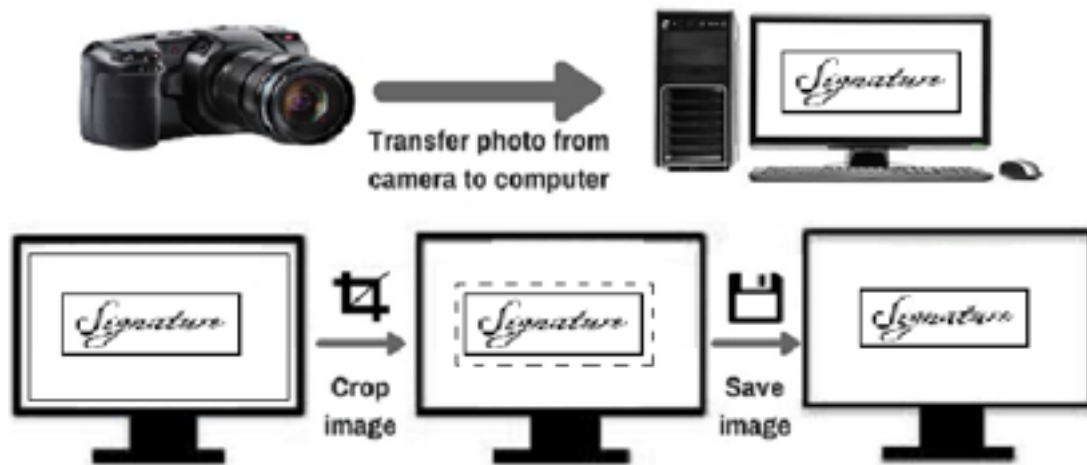
- Using a digital device to directly image (i.e. camera)
- Scanning the signature

I. PREPARING DIGITAL IMAGE OF SIGNATURE USING A DIGITAL DEVICE (CAMERA)

Clicking image of signature using a digital device:

- Draw a box of size 1.5 cm (height) x 3.5 cm (width). Use a black or dark blue ink pen to sign within this box.
- Click the signature within the box in bright light conditions using any digital device (preferably with > 5-megapixel resolution). Avoid using flash.

-
- c. Check the shadow of your hands/camera/smartphone etc. does not fall on the sheet.



Editing digital image of the signature:

- Transfer the digital image to a computer/laptop.
- If required, use **auto-correct feature** of image editing software so that the signature is clear against a white background.
- Crop** the image such that borders of box are reached.
- Resize** the image to 20 – 100 Kb (maintain aspect ratio, i.e. height and width ratio to avoid distortion of image)

II. SCANNING THE SIGNATURE:

- The signatures should be **done by the students only** as it may be checked any time frequently.
- Signature done on the blank white page without lines only will be accepted
- Take the white sheet and mark the box size of 3.5 x 1.5 cm.
- Sign inside the box with **blue/black pen**.
- If the Student's signature on the answer script, at the time of the examination, does not match the signature on the Attendance Sheet, the student will be disqualified.
- Set the scanner to 200 dpi
- The scanned image should be saved in .jpeg/ .jpg format.
- Crop only box area.
- The size of image should be less than 80kb.



Draw a box and full signature in it



Scan















Preview scan to set scan area












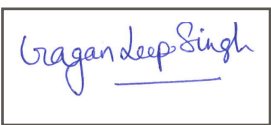




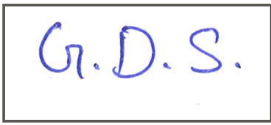







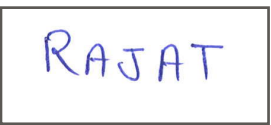







Scan only BOX with signature not entire sheet











INSTRUCTIONS FOR ACCEPTABLE PHOTOGRAPHS

Not Acceptable	Reason for Rejection	Acceptable
	<p>Cropped image</p>	
		
	<p>Not looking straight into camera</p>	
		
	<p>Black & White Photographs</p>	
		

	<p>Improper flash or improper lighting</p>	
		
	<p>Photo taken with mobile phone (including “selfies”) resulting in distorted face</p>	
		
	<p>Distortion due to enlargement of an original smaller image</p>	
		
	<p>Improper Background or Sunglasses</p>	

			
	Too much glare on spectacles		
			
	Spectacle rim over eyes		
			
INSTRUCTIONS FOR ACCEPTABLE SIGNATURES			
Not Acceptable Signature	Reason for Rejection	Acceptable	
	Signature not in rectangle box		

		
	Signature not in full	
		
	Initials are unacceptable	
		
	Signature in Capital	
		
	Signature is smaller in size. Instead of the box, entire page is scanned and uploaded.	
		

	Signature not in plain white background	
 		
	Signatures with dark background	
 		
	Signature outside the rectangle	
 		
	Signature in other than blue or black ink	
 		
	Photograph uploaded in place of Signatures	
 		

MINISTRY OF HEALTH AND FAMILY WELFARE

(Department of Health and Family Welfare)

NOTIFICATION

New Delhi, the 3rd August, 2016

S.O. 2672(E),-In exercise of the power conferred by sub-section (2) of section 11 of the Indian Medical Council Act, 1956 (102 of 1956), the Central Government after consulting the Medical Council of India, Hereby Makes the following further amendments in the First Schedule of the Act, namely;

- (i) The following diplomate National Board (DNB), Broad Specialty Courses (three years courses at the Post MBBS level) shall be inserted, namely,

Diplomate National Board (Anatomy)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after August 1984.
Diplomate National Board (Emergency Medicine)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after June, 2013.
Diplomate National Board (Field Epidemiology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2012.
Diplomate National Board(Immunohemato logy & Transfusion Medicine)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2008.
Diplomate National Board (Rural Surgery)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2009.

- (ii) The following Diplomate National Board (DNB), Super Specialty Course (three years courses at the Post MD/MS level) shall be inserted, namely

Diplomate National Board (Endocrinology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after Feb 1989.
Diplomate National Board (Hematology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2010.
Diplomate National Board (Medical Genetics)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after January, 2015.
Diplomate National Board (Medical Oncology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2002.

Diplomate National Board (Neonatology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after June 2005.
Diplomate National Board (Peripheral Vascular Surgery)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2009.
Diplomate National Board (Rheumatology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2008.
Diplomate National Board (Surgical Gastroenterology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after January, 2002.
Diplomate National Board (Surgical Oncology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2006.
Diplomate National Board (Thoracic Surgery)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after January 2014.

- (iii) The following Fellowship National Board (FNB), Course (two years courses at the Post MD / MS level) Shall be inserted, namely,

Fellowship National Board (Critical care Medicine)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after March 2001.
Fellowship National Board (Cardiac Anesthesia)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after January, 2001.
Fellowship National Board (Hand & Micro Surgery)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after February 2002.
Fellowship National Board (High Risk Pregnancy & Perinatology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after January 2001.
Fellowship National Board (Interventional Cardiology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after February 2002.
Fellowship National Board (Infectious Disease)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after February 2008.
Fellowship National Board (Laboratory Medicine)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2006.
Fellowship National Board (Minimal Access Surgery)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2000.
Fellowship National Board (Pediatric Hemato Oncology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2006.
Fellowship National Board (Pediatric Cardiology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after March 2001.

Fellowship National Board (Pediatric Intensive Care)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after December 2006.
Fellowship National Board (Reproductive Medicine)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after May 2003.
Fellowship National Board (Spine Surgery)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after February 2001.
Fellowship National Board (Trauma Care)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after May 2001.
Fellowship National Board (Vitreo Retinal Surgery)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after March 2001.
Fellowship National Board (Paediatric Gastroenterology)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after January 2014.
Fellowship National Board (Sports Medicine)	This shall be recognised medical Qualification When granted by National Board of Examinations, New Delhi on or after January 2014.

Note: - The FNB qualifications shall not be treated as a recognised medical qualification for the purpose of teaching faculty.

[No. V.11025/19/2014-MEP]

ALIR. RIZVI, Jt. Secy.

**LIST OF FELLOWSHIP (FNB) COURSES WITH THEIR
ELIGIBLE FEEDER QUALIFICATIONS**

FNB PROGRAMME OFFERED FOR INTERNATIONAL STUDENTS:

S. No	Name of NBE Fellowship (FNB) Course	Prior Requirement Qualifications
1	Hand & Micro Surgery	DNB / MCh Plastic Surgery DNB / MS Orthopaedics DNB / MS General Surgery
2	Infectious Disease	DNB / MD General Medicine MD Tropical Medicine
3	Interventional Cardiology	DNB / DM (Cardiology)
4	Maternal and Foetal Medicine	DNB / MD / MS Obst. & Gynaecology
5	Minimal Access Surgery	DNB / MS General Surgery
6	Paediatric Hemato-Oncology	DNB / MD Paediatrics
7	Reproductive Medicine	DNB / MD / MS Obst. & Gynaecology
8	Spine Surgery	DNB / MS (Orthopaedics) DNB / MCh (Neuro Surgery)
9	Sports Medicine	DNB / MS (Orthopaedics)
10	Trauma and Acute Care Surgery	DNB / MS (General Surgery) DNB / MS (Orthopaedics) DNB / MCh (Neuro Surgery) DNB / MD (Anaesthesiology)

**LIST OF NBE ACCREDITED INSTITUTIONS FOR
FELLOWSHIP (FNB) COURSES***

FNB PROGRAMME OFFERED FOR INTERNATIONAL STUDENTS:

S.No	Speciality	Name of Hospital/ Institution	
1	Hand and Micro Surgery	1	Ganga Medical Centre & Hospital Pvt. Ltd. 313, Mettupalayam Road, Coimbatore
2	Infectious Diseases	1	Apollo Hospital 21 Greaves lane, Off Greaves Rd, Chennai, Tamil Nadu
3	Interventional Cardiology	1	Madras Medical Mission Hospital 4A Dr Jayalalitha Ngr, Mogappair CHENNAI, Tamilnadu
		2	Medanta- The Medicity , Sector-38, Gurgaon, Haryana
4	Maternal and Foetal Medicine	1	Fernandez Hospital, 4-1-1230, Bogulkunta, Hyderabad, Telangana
5	Minimal Access Surgery	1	Apollo Hospital 21 Greaves lane, Off Greaves Rd, Chennai, Tamil Nadu
		2	Fortis Hospitals 154/9, Opp. IIMB Bannerghatta Road, Bangalore, Karnataka
		3	Galaxy Care Laproscopy Institute, Rasthria Shiksan Mandal's, 25/A, Karve Road, Pune
		4	GEM Hospital and Research Centre 45-A, Pankaja Mill Road, Ramanathapuram, COIMBATORE: Tamil Nadu
		5	Meenakshi Mission Hosp. & Res. Centre Lake Area, Melur Road, MADURAI, Tamilnadu

6	Pediatric Hemato Oncology	1	Bai Jerbai Wadia Hospital for Children, Institute of Child Health & Research Centre, Acharya Donde Marg, Parel,
		2	Narayana Hrudayalaya, Narayana Health City, Bangalore, #258/A, Bommasandra Industrial Area, Anekal Taluk, Bangalore Karnataka
		3	Rajiv Gandhi Cancer Institute and Research Centre, Sec-5, Rohini, New Delhi- 110085 Delhi
		4	Tata Medical Center 14 MAR (E-W), Newtown, Rajarhat, Kolkata, West Bengal
7	Reproductive Medicine	1	Bangalore Assisted Conception Centre (BACC) No. 7, East park Road, Kumara Park East, High Grounds, Bangalore, Karnataka
		2	Madras Medical Mission Hospital 4A Dr Jayalalitha Ngr, Mogappair CHENNAI, Tamil Nadu
		3	NOVA Pulse IVF Clinic Ahmedabad Pvt. Ltd., (Formerly Pulse Women's Hospital)108, Swestik Society, Navrangpura, Ahmedabad, Gujarat
		4	Oasis Centre for Reproductive Medicine plot No. 8-2-269/3/4 Near NATCO Pharma, Banjara Hills, Road No. 1, Hyderabad, Telangana
8	Spine Surgery	1	Ganga Medical Centre & Hospital Pvt. Ltd. 313, Mettupalayam Road, Coimbatore- 641043
		2	M.I.O.T. Hospital 4/ 112, Mt-Poonamallee Rd, Manapakkam, CHENNAI, Tamil Nadu
		3	Indian Spinal Injuries Centre Sector C, Vasant Kunj, Delhi
9	Sports Medicine	1	Medical Trust Hospital M. G. Road, KOCHI-16 Kerala

10	Trauma and Acute Care Surgery	1	Aditya Birla Memorial Hospital P.O. Chinchwad, Pune, Maharashtra
		2	Ganga Medical Centre & Hospital Pvt. Ltd.313, Coimbatore
		3	Medical Trust HospitalM. G. Road, KOCHI, Kerala

*The list is provisional subject to decisions taken by National Board of Examinations time to time and consent of participating institutions.

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